

27 February 1957

MEMORANDUM FOR THE RECORD

SUBJECT: Transfer of OBI FY-1957 06 and 08 Funds to  
Office of Logistics

1. A meeting was held in Harriet Lane Hall at 1000 hours this date relative to transferring certain FY-1957 06 and 08 funds from OBI to the Printing Services Division, Office of Logistics, now that the State Service Office, GPO, has become a part of CIA. Present at the meeting were: [REDACTED] from the Office of the Comptroller; [REDACTED], and 25X1A9a Mr. [REDACTED] from OBI. 25X1A9a

2. Prior to the transfer of the State Service Office on 13 January 1957, OBI established an obligation against 06 funds each month to cover the cost of NIS printing requisitions to be forwarded during that month. At the same time, the previous month's obligation was adjusted to accommodate the printing requisitions actually forwarded during that month. With the transfer of the printing establishment to CIA, it no longer is necessary to obligate OBI 06 funds for printing now to be done by another part of CIA. Since the basis for making the State Service Office a part of the Agency lay chiefly in NIS printing requirements, OBI no longer needs 06 funds in the amount originally budgeted. (Only NIS Gazetteer reproduction will continue to be done by GPO; for this purpose, a sum of [REDACTED] was budgeted in the FY-1957 Operating Budget.) 25X1A1a These 06 funds now are needed to pay the personal services costs of the new CIA printing unit.

3. The transfer of the printing establishment also affects certain funds in the 08 account. Effective with FY-1957, OBI undertook to purchase and supply to the State Service Office the paper and cover stock used in NIS printing. The Printing Services Division in the Office of Logistics has agreed to furnish all paper and other supplies required in printing the NIS. As a result, OBI no longer needs 08 funds for the purchase of Printone Lithoplate paper, United Cover stock, Dyrite plastic, NIS binders, and Keyloid indexes.

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4. [REDACTED] and Mr. [REDACTED] agreed to transfer those funds pertaining to NIS printing that remain unobligated in the FY-1957 06 and 08 accounts. This transfer is to take place in two phases. First, a sum of [REDACTED] will be transferred immediately from the OBI 06 account to the Office of Logistics. At a subsequent date, a second transfer of all remaining unobligated funds--less [REDACTED] in the 06 account and [REDACTED] in the 08 account, to be retained by OBI--will be effected. The time of the second transfer will be determined once all billings of funds obligated prior to 13 January 1957 have been received.

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5. [REDACTED] asked Mr. [REDACTED] to continue to project NIS printing workloads monthly for the Administration Building Plant.

6. The applicable 06 and 08 funds requested in OBI's FY-1958 Congressional budget will be turned over to the Office of Logistics. In FY-1959 budget planning, OBI will inform PSD/Office of Logistics of its anticipated NIS printing requirements so that PSD can budget for them directly. OBI will budget in 06 only for work to be done by Main GPO, and in 08, only for supplies and materials needed in the Office itself.

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[REDACTED]